



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Armley Lazer Centre
Lenhurst Avenue, Leeds, LS12 2RE**

Wednesday, 11th March, 2015 at 5.00 pm

Councillors:

A Lowe	Armley;
J McKenna	Armley;
A Smart	Armley;
C Gruen	Bramley and Stanningley;
T Hanley	Bramley and Stanningley;
K Ritchie	Bramley and Stanningley;
J Illingworth	Kirkstall;
F Venner	Kirkstall;
L Yeadon	Kirkstall;

Co-optees:

Melvina Babs-Apata	Bramley & Stanningley Ward
Hazel Boutle	Armley Ward
Eric Bowes	Armley Ward
Annabel Gaskin	Bramley & Stanningley Ward
Stephen McBarron	Bramley & Stanningley Ward
Sam Meadley	Kirkstall Ward
Erica Mitchell	Kirkstall Ward





Agenda compiled by: Debbie Oldham 0113 395 1712
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West North West Area Leader: Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:
Armley - Armley Mills; Armley Library (old entrance)
Bramley & Stanningley - war memorial; Bramley Baths
Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1	Armley; Bramley and Stanningley; Kirkstall		<p>5:00PM - INFORMAL COMMUNITY COMMITTEE BUSINESS</p> <p>COMMUNITY COMMITTEE TOPIC: MENTAL HEALTH</p> <ul style="list-style-type: none"> • Introduction - Councillor Lowe • Overview of local mental health services and current campaigns – Councillor Venner • NHS Leeds West approach to mental health – Dr Fiona Day • Workshops – What is the one thing we could do to improve mental health? • Question time with Panel – Chair Councillor Gruen, Tim Taylor, Councillor Lowe, Councillor Venner, Representative from Barca, and a local GP <p>At the conclusion of the workshop session at 6:30pm, the meeting will take a short break.</p> <p>At 6:40pm, the meeting will then move onto the formal Council business on the agenda.</p> <p>6:40PM - FORMAL COMMUNITY COMMITTEE BUSINESS</p>	1 - 6
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
6			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>MINUTES / NOTES OF PREVIOUS MEETINGS</p> <ul style="list-style-type: none"> a) To confirm as a correct record the minutes of the meeting held on 10th December 2014 b) To confirm as a correct record the notes of the meeting held on 28th January 2015 and to formally ratify the recommendations made thereon 	7 - 16
9	Armley; Bramley and Stanningley; Kirkstall		<p>WELLBEING FUND UPDATE REPORT</p> <p>To receive the report of the West North West Area Leader the purpose of this report is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It presents three projects for consideration from the 2014/15 Wellbeing budget, and outlines the applications received through the open commissioning round for funding in the 2015/16 financial year.</p>	17 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Armley; Bramley and Stanningley; Kirkstall		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive the report of the West North West Area Leader the report updates the Community Committee on the work of the three sub groups of the committee: General Purposes, Children and Young People and Environment. The report also provides an update to the Committee on new pieces of work and partnership working that has taken place in the area since the last meeting.</p>	31 - 40
11	Armley; Bramley and Stanningley; Kirkstall		<p>DATES, TIMES AND VENUES REPORT</p> <p>To receive the report of the City Solicitor the purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2015/2016 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.</p> <p>VENUE MAP</p> <p>The venue is the Armley Lazer Centre Lenhurst Avenue, Leeds LS12 2RE</p>	41 - 44 45 - 46

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Mental Health Discussion Report



Foreword by Cllr Caroline Gruen

Chair of the Inner West Community Committee



At least one in four of us will experience a mental health problem at some point in our life, and around half of people with lifetime mental health problems experience their first symptoms by the age of 14. By promoting good mental health and intervening early, the impact on individuals, families and local communities can be dramatic.

Mental health disorders do not just affect individuals but also their families, friends and colleagues. Sickness absence due to mental health problems is estimated to cost the UK economy £8.4 billion a year. Mental ill health is the largest single cause of disability in the UK, representing up to 23% of the total burden of ill health. The total cost of mental health in England is estimated to be around £105 billion and it has been estimated that cost of health services to treat mental illness could double over the next 20 years.

Improving people's mental health and wellbeing is a key priority for Leeds Health and Wellbeing Board. It is also a priority for Leeds West CCG (Clinical Commissioning Group) whose Member practices have reported widely that patients with mental health issues are an area of concern in terms of rising levels of demand, complexity of need and access to services.

In Inner West Leeds there is evidence to show that mental health issues are higher than the Leeds average. The purpose of this Committee is to find out a bit more about mental health and how it impacts upon individuals and communities and what we can do to raise awareness and enable good mental health.

Agenda

The meeting is focusing on the Inner West Area which comprises Armley, Bramley & Stanningley and Kirkstall wards.

1) Overview of local mental health services and current campaigns – Cllr Fiona Venner

2) NHS Leeds West approach to mental health – Dr Fiona Day

3) Case Study: Patient Empowerment Project – Joe Kent

4) A panel of experts will discuss questions from the audience on all aspects of the topic

5) Discussion groups:

‘If you could do one thing to improve mental health and increase earlier diagnosis, what would it be?’

Next Steps:

The suggestions from the discussions will be fed back to Commissioners at NHS Clinical Commissioning Groups (CCGs) and will inform Community Committee wellbeing spending in the future.

Key points:

- **Mental illness** is a term used that includes common mental illness (including anxiety and depression) which affects nearly 1 in 4 in the population during their lifetime, and severe mental illness (such as psychosis and schizophrenia) which is less common and affects less than 1 in 100 people during their lifetime.
- **Mental health problems range from the worries we all experience as part of everyday life to serious long-term conditions.** The majority of people who experience mental health problems can get better or learn to live with them, especially if they get help early on.
- **Mental health problems are very common.** About a quarter of the population experience some kind of mental health problem in any one year.
- We know there are some **significant mental health needs** in Inner West Leeds.
- **There is low presentation of mental health issues in GP practices** in some parts of Inner West, ie New Wortley, where we know it is of concern to residents. The challenge is to get patients to present early.
- **LS12 had the highest numbers of suicide in Leeds** according to figures published in the 2011 Suicide Audit.
- **The Patient Empowerment Project** is a locally funded project by NHS Leeds West CCG. This helps patients access groups, services and interventions in the community. Nearly all assessed patients reported levels of anxiety and depression. Some of the case studies will be heard at the Community Committee meeting.
- **The overall number of people with mental health problems has not changed significantly in recent years**, but worries about things like money, jobs and benefits can make it harder for people to cope.
- **The Chief Medical Officer** has the following priorities for public mental health:
 - **Mental Health Promotion**, which is primarily concerned with the determinants of mental health
 - **Mental Illness Prevention**, which is concerned with the causes of the disease
 - **Treatment and rehabilitation**

Current Initiatives

Leeds Mental Health Framework 2014-17

The Leeds Mental Health Framework has been developed by the Mental Health Partnership Board to set out the aspirations of the city with regards to the future state of Mental Health provision for the population of Leeds.

The Mental Health Partnership Board is made up of people with lived experience of mental health, health and social care services from the statutory and community and voluntary sectors and public health. This group promoted adoption of the principles of parity of esteem between mental and physical health and for every organisation to sign up to the framework.

1. More people will have good mental health
2. More people with mental health problems will recover
3. More people with mental health problems will have good physical health
4. More people will have a positive experience of care and support
5. Fewer people will suffer avoidable harm
6. Fewer people will experience stigma and discrimination

Mental Health is a Whole System Approach.

If community members are feeling concerned, the best first step is to talk to a GP as they can refer to a suitable service or provide information of what else might help. Mental illness is now a very treatable condition and anyone worried about themselves or someone else is encouraged to go to their GP. There are many services available in Leeds. For a full directory of services visit:

www.mentalhealthleeds.info

There will also be copies of 'How are you feeling,' leaflet at the Community Committee meeting

Here are a few of the key services available for people in Inner West:

- NHS Primary Care Mental Health Service works with people aged 17 and over for common problems such as anxiety and depression to develop new ways of coping. 0113 843 4388.
- Cruse Bereavement Care provides practical advice to bereaved adults. 0113 234 4150.
- The Market Place offers free and confidential counselling and support for young people aged 13-23. 0113 246 1659
- Leeds Mind Counselling offers sessions for individuals, couples and families. 0113 305 5802
- Touchstone offers support to improve the mental wellbeing of all Black and Minority Ethnic community members. 0113 219 2727
- Leeds Survivor Led Crisis Service is for anyone who feels distressed or lonely. They run the Connect Helpline, which is open 6-10.30pm every night of the year. Call 0808 800 1212
- Dial House is an overnight house for crisis support. 0113 260 9328

Insight Report

The 'Insight' project was funded by Public Health Leeds and initiated in response to the findings of the 2011 Suicide Audit which found that LS12 had the highest rate of male suicide in Leeds.

The project involved talking with men who had attempted suicide or family members of men who had taken their own life. Activities and groups for local men were also set up.

Key findings included - Availability, accessibility and quality of support in the area; lack of social cohesion; the prison; downward spirals of deprivation; lack of local Identity and geographical position in the City.

Suicide prevention training has also been delivered to frontline workers – police, housing, community workers and GPs.

Extra funding has been found for counselling sessions in the area.

Patient Empowerment Project (PEP)

NHS Leeds West Clinical Commissioning Group have funded an exciting way of working to help people take control of their health and wellbeing. The project will support people to access groups, services and resources to help them achieve a better life.

The project will be able to spot gaps in services and inform commissioners where new services could be provided to meet the needs of the community.

Activities could involve joining an arts/craft or friendship group, finding a suitable physical activity, trying volunteering or setting up a peer support group. PEP can also help people balance their social life by supporting parenting issues and referring to an appropriate agency for advice about housing/benefit problems

INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 10TH DECEMBER, 2014

PRESENT: Councillor C Gruen in the Chair

Councillors J Illingworth, A Lowe,
J McKenna, K Ritchie, A Smart and
F Venner

CO-OPTEEES: M Babs-Apata, H Boutle, E Bowes, A Gaskin,
S McBarron, S Meadley, E Mitchell

COMMUNITY COMMITTEE WORKSHOP - PARKS AND GREENSPACES

The Inner West Community Committee held a workshop on parks and greenspaces in the Inner West area.

Councillor Gruen, Chair of the Inner West Community Committee welcomed everyone to the meeting and introduced the topic for discussion.

Attendees had the choice of four workshops to attend Play, Parks, Volunteering and Kirkstall Valley Park. The members of the committee and members of the public in attendance had the opportunity to attend two of the four workshops.

A range of lively discussions took place. The outcomes of which will be fed into a future Environment Sub Group.

FORMAL COMMUNITY COMMITTEE BUSINESS

29 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

30 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

31 Late Items

There were no late items.

32 Declarations of Disclosable Pecuniary Interests

No declarations of pecuniary interest were made.

33 Apologies for Absence

Apologies for absence were received from Councillors Hanley and Yeadon.

34 Open Forum / Community Forums

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

On this occasion, none of the members of public in attendance chose to speak.

35 Minutes of the previous meeting - 8th October 2014

The minutes of the meeting held on 8th October 2014 were approved as a correct record.

36 Matters Arising

Minute No. 25 Wellbeing Update Report

In relation to an enquiry from Armley Members to ascertain when Armley Ward would receive back capital funding from the demolition and sale of the old New Wortley Liberal Club.

Members were informed that the council is currently in the process of applying for outline planning permission for the development of the site. If planning is approved Armley Ward will be due a refund of £29,500 capital funds once the sale has gone through.

Minute No. 25 Wellbeing Update Report

To look at match funding for the Youth Activities Fund from Clusters.

A review of the Youth Activities Fund is currently underway by the Children and Young Peoples Scrutiny Board. This will include analysis of various funding arrangements city wide. Following the conclusion of the enquiring further work will be carried out in Inner West to look at match funding opportunities.

37 Parks and Countryside Annual Report

The Bereavement Services Manager presented the report of the Chief Officer Parks and Countryside.

The report provided an area of key assets and services provided in the Inner West area.

The report detailed capital improvements in the community parks, sport pitches, and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.

Minutes approved at the meeting
held on Wednesday, 28th January, 2015

The officer informed the Committee of the Parks and Green Space Strategy approved at Executive Board in February 2009 with one of the key proposals contained in the strategy is for all community parks to meet the Green Flag standard for field based assessment by 2020.

The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria;

- A welcoming place
- Healthy, safe and secure
- Clean and well maintained
- Sustainability
- Conservation and heritage
- Community Involvement
- Marketing
- Management

Kirkstall Abbey which is located in the Inner West area currently has the green flag award and was chosen to be put forward as it is a City Park.

The Bereavement Services Manager went on to explain to the Committee that for a community park to reach green flag status a management plan is required. The plan takes about 6 months to complete and the resource requirement equates to approximately £17,000.

Leeds has developed an assessment method for community parks based on the Green Flag criteria known as Leeds Quality Parks (LQP) standard.

Member's attention was drawn to the table at paragraph 6 of the submitted report which showed the parks that had met the LQP standard.

The Committee were informed that work had taken place during 2014/15 at: Burley Park, Dunkirk Hill, Bramley War Memorial, Rodley Park, Armley and Gotts Park.

Members were informed that work is proposed for 2015/16 at Armley and Stanningley Park.

The officer highlighted paragraph 9 of the submitted report which focused on the site based gardener who had been employed through funding by Community Committee Wellbeing Fund. The Committee were pleased with the work that had been undertaken by the site based gardener.

The Committee discussed the report Members voiced their surprise at the low scores for Armley and Gotts Park and Bramley Falls Wood.

Members requested that some areas of the scoring system be reviewed.

Members discussed the use of Section 106 money and how it could be used creatively.

Minutes approved at the meeting
held on Wednesday, 28th January, 2015

Members also asked about community involvement, what it was and how it could be used effectively in community parks.

RESOLVED – That the Inner West Community Committee noted the content of the report.

Cllr Lowe left the meeting at 18:40.

38 Community Committee Update Report

The report of the West North West Area Leader provided updates to the Community Committee on the work of the three sub groups of the committee: General Purposes, Children and Young People and Environment.

The report also provided updates on new pieces of work and partnership working that has taken place in the area since the last meeting.

The Committee were informed that the Inner West General Purposes Sub-Group was held on 10th November at the new Police Headquarters at Elland Road. Prior to the meeting members of the sub-group were taken on a tour of the new headquarters.

Key issues discussed at the Inner West General Purposes sub-group were:

- Domestic Violence - Members keen that the Community Committee should have domestic violence as one of its workshop themes at a future meeting.
- Town and District Centre Committee Topic – A paper had been circulated at the meeting which included summaries of the discussions had at the July Community Committee workshop. The paper summarised the challenges, opportunities and drivers in the three centres of Armley, Bramley and Kirkstall.
- Communications and media – Members of the Inner West Community Committee were invited to use the Inner West Facebook page to post community events and information.

The Chair clarified for Members who were new to the Committee that the General Purposes Sub-Group was open to all members of the Inner West Committee.

The Children and Young People Sub-Group met on 23rd October and discussed the following issues:

- Preventing Child Sexual Exploitation
- Engaging Children and Young People
- Summary of geographically targeted youth work

The Sub-Group had agreed that a new approach would be taken to establish a Children and Young People's Board for the Inner West supported by local youth work providers.

The Environment Sub-Group met on 27th November and discussed the following issues:

- Dog fouling – It was agreed at the meeting that a 'Dog Watch' pilot similar to the one in Garforth would be launched in the new year to recruit dog walkers to report crime and anti-social behaviour. Members were asked to suggest 'hot spots' for the pilot.
- Leeds Neighbourhood Approach – The Sub-Group had been updated on the project to tackle poor quality rented accommodation with the focus on Armley.
- Locality Team Update – New zonal teams will be operational from 1st January 2015 which will provide a more flexible, localised service.

The Committee were informed that Armley and Bramley Christmas Lights have been switched on both events were well attended and feedback was positive.

Members were informed that 350 Winter Warmers Packs had been provided by the Community Committee to be handed out to targeted vulnerable people across Armley and Bramley.

The Community Committee were informed that the funding for the Lazer Centre is due to cease next April 2015. A working group has been formed to look at ways in which the services and facilities can continue after April 2015.

RESOLVED - That the Committee endorsed the report.

Cllr. Venner left the meeting at 19:00 during this item.

39 Date and time of next meeting

The next meeting of the Inner West Community Committee is scheduled for 28th January 2015 at 7pm. The venue will be confirmed nearer the date.

Members of the Community Committee discussed the time of the next meeting.

A consultation and review will be undertaken towards the end of this Municipal year on the start times for future meetings in 2015/16.

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Public Document Pack

INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 28TH JANUARY, 2015

PRESENT: Councillor C Gruen in the Chair

Councillors J Illingworth, A Lowe,
J McKenna, K Ritchie, F Venner and
L Yeadon

COMMUNITY COMMITTEE WORKSHOP - CHILDHOOD OBESITY AND FAMILY HEALTH

The Inner West Community Committee held a workshop on Childhood Obesity and Family Health.

Councillor Gruen the Chair of the Inner West Community Committee introduced the topic for discussion telling the audience that statistics outlined in the report suggested that childhood obesity was a particular issue in the Inner West.

The aim of the workshop was to focus on the interventions that would work in the Inner West and identify changes that could be made within the local communities to support parents and children to access healthy food and opportunities to exercise.

At the workshop there was a presentation by the 'Food Dudes' a new programme for schools in Armley and Bramley and Stanningley wards.

A panel of health experts discussed questions from the audience on all aspects of the topic.

The workshop split into wards with wards members, residents, stakeholders and partners focusing the discussions on the following questions:

- What are the wider community issues that contribute to childhood obesity?
- What interventions/investments would work in the community?
- What are the other health priorities affecting families locally?

IN CONCLUSION - The outcomes of the discussions be compiled and referred to local multi-agency partnerships to progress further.

Councillors Jim McKenna and Alison Lowe left the meeting at 8:30pm

It was noted that the quorum of a Community Committee was satisfied when at least one third of the Elected Members, and at least one Elected Member

Draft minutes to be approved at the meeting
to be held on Wednesday, 11th March, 2015

from each ward within the areas was present. It was further noted that this meeting was inquorate and therefore the Committee was unable to make any formal decisions.

For the record, notes of the meeting were detailed below and it was noted that a copy would be submitted to the next meeting on 11th March 2015 for approval as a correct record and also to formally ratify the recommendations which had been made.

FORMAL COUNCIL BUSINESS

40 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents

41 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items

42 Late Items

There were no late items

43 Declarations of Disclosable Pecuniary Interests

No declarations of Disclosable pecuniary interests were made

44 Apologies for Absence

Apologies for absence were received from Councillors Hanley and Smart, apologies were also received from Eric Bowes, Stephen McBarron and Erica Mitchell co-optees to the Inner West Community Committee.

45 Open Forum / Community Forums

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

On this occasion, none of the members of public in attendance chose to speak.

46 Minutes of the previous meeting - 10th December 2014

In response to an enquiry Councillors were informed that the use of Twitter and Facebook were proving to be effective forms of communication between the Community Committee and the local communities.

RECOMMENDED - That the minutes of the previous meeting held on 10th December 2014 be approved as a correct record.

47 Wellbeing Fund Update Report

The report of the West North West Area Leader provided the Community Committee with an update on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It asked Members to decommission projects that have progressed, and included three new applications and proposals to commission the remainder of the Youth Activities Fund budget.

The deadline for applications for Wellbeing funding 2015/16 was 28th January 2015.

Members were informed that most projects were progressing as planned with some positive outcomes for communities in the Inner West area. Monitoring information was presented at Appendix 1 of the submitted report.

Members were asked to consider decommissioning those projects which had not progressed or had spent less than expected so balances could be returned to the ward budgets. The projects were listed at 4 of the submitted report.

Members were informed that CASAC had ceased trading with burglary decreased across the city.

The Committee were asked to consider new proposals for the existing project for Armley and Bramley Apprenticeship Project and confirm if this project should be delivered through the two 'Our Place' programmes.

Members discussed the Armley and Bramley Apprenticeship Project requesting Area Support to provide information on Ahead Partnership. More discussion will take place on this matter at the next General Purposes meeting with a view to reviewing the boundaries of the project.

Members attention was drawn to 7 of the submitted report which highlighted the Wellbeing balances including the underspends listed at paragraph 4 of the submitted report, the remaining balances were as follows:

- Armley £35,269
- Bramley & Stanningley £10,549
- Kirkstall £3,500

Two new Wellbeing applications had been received:

- Gotts Park Golf Club requested £5,000 to support the purchase of equipment and develop a café for all users of the park.
- AIM Education who provide sports coaching and alternative education for young people who have low attendance or behaviour issues requested £4,310 to run an activity programme. The programme would be one day a week for twelve weeks for young people from Bramley and Stanningley in years 8 and 9 who are referred by schools. A member of the AIM Education staff was in attendance at the meeting and explained what the programme entailed and informed the Committee that the funding would be used to pay for staff time and

room hire. The project would also be supported by two young volunteers who are not currently in work or training.

Members attention was drawn to Appendix 3 of the submitted report which provided the Committee with monitoring information for the projects supported by the Youth Activities Fund.

Members were asked to consider decommissioning the following two projects which had not progressed:

- Herd Farm mini residential and three on site activity days
- EQ Music Making course

Area Support informed the Committee that if the projects were decommissioned the remaining balances of the Youth Activity Fund would be as follows:

Armley	£2,008
Bramley & Stanningley	£8,028
Kirkstall	£6,814

It was proposed that the funding would be used for the provision of activities during the Easter holidays.

RECOMMENDED- That approval be given to provide the appropriate officer with authority to take a delegated decision in line with the recommendations below and in consultation with the Chair:

- a) To review the monitoring information for projects funded in 2014/15
- b) To decommission the projects listed at paragraph of the submitted report
- c) To change the focus of the projects at paragraphs 5 and 6 of the submitted report
- d) To approve the new applications listed at paragraphs 8 and 9 of the submitted report
- e) To review the monitoring information for the Youth Activities Fund at Appendix 2 of the submitted report
- f) To decommission the Youth Activities projects listed at paragraph 10 of the submitted report
- g) To commission the remainder of the Youth Activities Fund as described in paragraphs 13 and 14 of the submitted reports



Report of: Area Leader, West North West

Report to: Inner West Community Committee

Report author: Kate Sibson (0113 3367871)

Date: 11th March 2015 For decision

Wellbeing Fund Update and Monitoring Report

Purpose of report

1. The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It presents three projects for consideration from the 2014/15 Wellbeing budget, and outlines the applications received through the open commissioning round for funding in the 2015/16 financial year.

Members are asked to:

- a) Note the balance of the Wellbeing budget for 2014/15
- b) Consider the new applications listed at 5-7
- c) Approve the new 2015/16 projects listed at 9
- d) Consider the deferred projects listed at 10
- e) Note the balance of the Youth Activities Fund
- f) Note the projects approved by delegated decision listed at 14-18

Main issues

Current position

2. A list of projects funded in 2014/15 is presented at Appendix 1.

Wellbeing balances

3. The remaining balance available per ward for 2014/15 are as follows:

Remaining Balances For 2014/15	
Armley	£26,434
Bramley & Stanningley	£10,207
Kirkstall	£3,500

New Wellbeing Applications

4. Following consultation with Armley Members, a number of projects have been put forward for approval in this financial year.
5. IW.14.33.R Alcohol services outreach in Armley – Barca Leeds - £3,000
There have been continuing complaints from local shopkeepers and residents about the high levels of street drinking on Armley Town Street and surrounding residential areas, despite the Designated Public Place Order. Police regularly patrol the town centre and take action where they find people consuming alcohol. It is proposed that the enforcement be complemented by regular visits by alcohol / drug workers from Barca's Harm Reduction Service who can speak informally to individuals under the influence of alcohol and support them into rehab and other services.

A grant of £3,000 will provide alcohol outreach services until July when Barca commences its new citywide contract which will now include alcohol outreach services.

6. IW.14.34.R Equipment for Armley children's library – LCC Library Service - £3,500
Armley Library staff have consulted with their customers, and the feedback recommended improvements to the children's library area to make it more colourful and appealing to young visitors, and to provide space for parents and carers to read to their children. A grant of £3,500 is requested to pay for the following improvements:
- 6 kinder boxes on casters for board books and picture books £1200
 - 1 alphabet rug for story time/events/activities £175
 - 6 beanbags/sponge seating pads for story time/events/activities £180
 - 1 height adjustable table and chairs £302
 - 1 computer table (waiting for price confirmation)
 - 4 computer chairs £40
 - 2 large armchairs for parents/carers to read with children £890
7. IW.14.35.R New Wortley employability project - £6,000
The grant will provide three months funding for New Wortley Community Centre's employability outreach worker currently supported by Leeds City Council's Transition

Fund until March 2015. The project works with isolated and vulnerable men living in the New Wortley tower blocks, and organises support groups and other opportunities to engage and help them access employment and training opportunities. The centre has applied for a two year grant from the Department of Work and Pensions to continue the scheme, and this funding will enable the project run until the outcome of this application is known.

Members have asked that this grant be taken from the £9,000 earmarked for the 2013 NEET / Apprenticeship project that did not proceed as planned.

8. Small grants and skips

There has been one small grants approved since the last meeting:

17th South West Leeds Scouts (Armley) - Activity Equipment - £168.38

This popular Beaver, Cub and Scout group received funding for new equipment including a projector and handbells.

The balance of the small grants and skips budget at 2nd March was £2,810.

2015/16 Budget

9. The 2015/16 Inner West Wellbeing revenue budget was approved by Full Council on 25th February 2015 at £158,690. The Community Committee has opted to split the budget by ward, giving each ward a budget of £52,896. The value of the 2015/16 ward pots, including expected underspends from 2014/15 are shown below:

Ward	Budget allocation for 2015/16	Estimated underspend from 2014/15	Total
Armley	£52,896	£19,934 *	£72,830
Bramley & Stanningley	£52,896	£11,132	£64,028
Kirkstall	£52,896	£3,500	£56,396
			£193,254

* Armley figure assumes the projects at point 5-6 are approved

10. 2015/16 Wellbeing Commissioning

Between 1st November and 31st January, the Community Committee accepted applications for projects to be funded in the 2015/16 financial year. A total of 44 applications valued at more than £262,000 were submitted. Ward Members have reviewed the applications and the following projects are recommended for approval:

Recommended for approval:

	Project	Organisation	Armley	Bramley	Kirkstall
	Budget		£76,491	£64,028	£56,396
1	Small grants & skips	Area Support	£4,000	£4,000	£4,000
2	Police tasking budget	West Yorkshire Police	£1,500	£1,500	£1,500
3	Festive Light Hire	Leeds Lights	£2,150	£2,750	£2,400
4	Community Committee Publicity	Area Support Team	£500	£500	£500
5	Winter Warmer Packs	Neighbourhood Networks	£3,000	£3,000	£3,000
6	NEET Football project	Street League	£780	£780	780 ¹
7	Community Angels	Angel of Youths	£1,827	£1,827 ²	
8	Community Leader post	New Wortley Community Centre	£10,000		
9	Food Parcel Service	St George's Crypt	£2,000		
10	Hanging Baskets	Armley Common Rights Trust	£ 950 ³		
11	Armley Christmas Lights Event	Area Support Team	£3,500		
12	Saturday Night Project	LCC Breeze	£8,000		
12	Bramley Park Run	Park Run UK		£3,000	
13	Atlanta Street CCTV	Housing Leeds		£5,000	
14	Grit Bin Refills	Highways		£604	
14	Core costs	Fairfield Community Centre		£5,000	
15	CCTV monitoring costs	Leedswatch		£1,874	
16	Kirkstall Festival	Kirkstall Festival Committee			£5,000
17	Professional fees	Kirkstall Valley Park			£7,000
18	Changeover Patrols	LCC Locality Team			£786
19	Family Activities in Spens	Area Support Team			£7,000
20	Leave Leeds Tidy	Leeds University Union			£1,242 ⁴
	Total		£47,908	£29,835	£33,028
	Balance Remaining		£28,585	£44,329	£23,188

¹ Subject to approval by Inner NW Community Committee

² Match funding from Youth Activities Fund

³ Match funded by MICE

⁴ Pro rata depending on approval by Inner NW Community Committee

11. A decision on the following projects will be deferred pending further consideration:

Deferred Pending Further Consideration

	Project	Organisation	Armley	Bramley	Kirkstall
1	Aim For It – Revizit	LCC Youth Service	£900	£900	
2	Security Radios	Bramley Shopping Centre		£2,033	
3	Site Based Gardeners	Parks & Countryside		£9,699	£9,699
4	Clubhouse refurbishment	Rodley Cricket Club		£6,000	

3	Security fencing	Burley RUFC			£2,497
4	Money Buddies	Ebor Gardens Advice Centre	£1,065	£1,065	£1,065
5	Community Connections	Armley Helping Hands	£3,201		
6	Family walks	Groundwork Leeds	£3,420		
7	Mummy Project	Manor Park Surgery		£3,500	
8	Gardening for Wellbeing	The Conservation Volunteers	£1,981	£1,981	£1,981
9	Broadlea Grove CCTV	Housing Leeds		£6,600	
10	If I had a hammer	HOPS (Hawthorn Wood)			£7,000
11	Bramley Community Shop	UP-Beat		£12,000	
	Total of Deferred Applications		£10,587	£37,868	£12,543

12. Projects not proceeding this financial year

Project	Organisation	Amount
Castleton Urban Rangers	Groundwork	£2,500
Cook, Eat, Move	Black Health Initiative	£11,852
Community Participation & Learning Programme	Leeds Irish Arts Foundation	£600
Voice For All	Leeds Involving People	£18,832
Community Planner	LCC Planning	£10,000

Youth Activities Fund

13. The ward balances of the Youth Activities Fund are as follows:

Armley - £1,508

Bramley & Stanningley - £7,758

Kirkstall - £6,814

14. The Inner West Children and Young People Sub Group solicited project proposals from local providers for activities in the Easter holidays and spring term. These were considered at the meeting on 23rd February, and the following projects were approved by delegated decision:

15. IWYAF.14.17: AIM Education Easter activities and young leaders programme - £2,967 (£2,967 Bramley & Stanningley)

Easter holiday programme - week one will training young leaders age 14-17 who will then support a range of sporting activities for 8-11 year olds the week after.

16. IWYAF.14.18 Barca Easter Active programme - £1,939

(£388 Armley, £1551 Bramley & Stanningley)

Running trips for up to 80 young people during the Easter holidays to a range of activities including trampolining, Blackpool pleasure beach and Zorb football.

17. IWYAF.14.19 Castleton Primary 'The Works' after school club - £990

(£990 Armley)

The project will take a minibus of up to 15 pupils per week to 'The Works' skatepark facility in Hunslet after school for six weeks.

18. IWYAF.14.21 New Wortley Community Centre Youth Event and Consultation - £870

(£870 Armley)

Holding a one off event for young people at the community centre to engage and consult on future youth provision for the area.

19. The above approvals will leave Armley ward with a deficit of £740. This will be covered through the Armley Ward Wellbeing fund underspend.

20. Kirkstall Members are developing a programme of activities for the Woodbridges area in partnership with local residents. Funding for this project will be allocated via a delegated decision once the full costs are known.

21. The Children and Young People Sub Group also agreed to open an application round to commission summer holiday activities. Applications are being accepted until Friday 1st May, and these will be considered by a panel of young people and the sub group.

Corporate considerations

22. Consultation and engagement

Elected Members have been consulted on local priorities through the former Area Committee Business Plans. The 2015/16 commissioning round began with a communication to all Community Committee contacts and a press release.

Consultation with Young People will continue to identify potential projects for the Area Committee's Youth Activities Fund.

23. Equality and diversity / cohesion and integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. .

24. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

25. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

26. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded. There is some underspend in 2014/15, and a number of projects have been approved from this year's funding by delegated decision.
27. The Community Committee opened its commissioning round for 2015/16 applications in November 2014. A total of 44 applications have been received, with 19 recommended for immediate approval
28. A number of projects have been identified for the remainder of the Youth Activities Fund for 2014/15, and these have also been approved by delegated decision.

Recommendations

29. Members are asked to:
 - a) Note the balance of the Wellbeing budget for 2014/15
 - b) Consider the new applications listed at 5-7
 - c) Approve the new 2015/16 projects listed at 10
 - d) Consider the deferred projects listed at 11
 - e) Note the balance of the Youth Activities Fund
 - f) Note the projects approved by delegated decision listed at 15-18

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Inner West Community Committee Wellbeing Projects 2014/15

Ref	Name	Organisation	Description	Ward	Amount
INW1327	Junior Rugby	Milford Marlins	Project to introduce young people to rugby league.	K	£2,540
IW1202	Armley Target Hardening	CASAC Leeds	Assess properties at risk of burglary and fit new locks and other devices.	A	£2,500
IW1327	Summer and holiday activities	LCC Youth Service	To provide additional activities for young people during school holidays.	A, B&S	£2,463
IW1330	Domestic violence support group	ACES cluster	To set up a group for young people affected by domestic violence.	A	£800
INW1405	Kirkstall Festival	Kirkstall Festival Committee	Stage hire at the festival.	K	£5,000
INW1407	Door to door shopping	OWLS	Run a twice weekly accompanied trip to Kirkstall Morrisons	K & Inner NW	£2,500
INW1408	Leeds Music Hub	Leeds Music Hub	Fund four posts to establish a new venue for music tuition and performance	K & Inner NW	£5,000
INW1412	Out of Hours Noise Nuisance patrols	LCC Safer Leeds	Run pro-active out of hours noise nuisance patrols across Kirkstall and the Inner North West area	K & Inner NW	£10,000
INW1413	Children's Champion	St Mary's Church, Hawksworth Wood	Support year six pupils to make the transition to high school.	K	£5,500
INW1416	Aireborough summer activities	Aireborough summer activity scheme	Provide holiday activities for children and young people with physical or learning disabilities. Matched by Outer North West	K & Inner NW	£5,000 + £20,000 Outer NW
INW1417	Community Planner	LCC Planning Service	Employ a planning officer to support local community groups and Ward Members	K & Inner NW	£24,000
INW1418	Leave Leeds Tidy	Leeds University Union	Promote recycling during student changeover at the end of June.	K & Inner NW	£8,000
IW1432	Support for changeover	LCC WNW Locality Team	Provide additional waste collection resources for the 'student changeover' at the end of June	K & Inner NW	£10,223
IW1401 INW1403	Festive light motif hire	Leeds Lights	Install Festive lights in the following locations: Rodley (5) Bramley town centre (8) Armley (10) Kirkstall (12)	A, B&S	£7,489
IW1402	Armley festive light switch on	Area Support Team	Hold a community event to switch on the Armley festive lights	A	£5,500
IW1403	Bramley festive light switch on	Bramley Festive Light committee	Hold a community event to switch on the Armley festive lights	B&S	£2,500

IW1404	Off Road bikes	West Yorkshire Police	Fund the hire of four off road patrol bikes to detect and deter crimes shared with the Inner North West and Outer West.	A,B&S, K	£1,513
IW1405	Armley hanging baskets	Armley Common Right Trust	Provide hanging baskets for members of the local community	A	£950
IW1406	Fairfield Community Centre	Fairfield Community Centre	Support the running costs of the independent community centre.	B&S	£5,000
IW1407	New Wortley Community Centre	New Wortley Community Centre	Match fund the Community Leader post at the centre.	A	£8,000
IW1408	1213 Got Talent	Angel of Youths	Support young adults access creative pursuits and performance opportunities.	A, B&S	£5,000
IW1409	WWI Commemorations	Budget	Support organisations to hold activities or events to commemorate the start of the first world war.	A, B&S	£2,000
IW1410	Bramley Carnival	Bramley Carnival Committee	Hold a community event at Bramley Park.	B&S	£3,000
IW1411	Bramley Music Festival	Bramley Music Festival Committee	A two day free music event at Bramley Park	B&S	£2,500
IW1412	Multi Sports Holiday camp	LCC Sports Development	Summer holiday sports camps	A, B&S	£2,688
IW1413	Boys Brigade Gala	11 th Leeds Boys Brigade	A community event to celebrate the centenary of the Armley branch.	A	£1,500
IW1414	Armley Saturday Night Project	LCC Breeze out of school team	Weekly sports, activity and swim sessions at Armley Leisure centre for 8-12 and 12-17 year olds.	A	£5,497
IW1415	Armley Brownie Sleepover	Armley Brownies	Provide subsidised places to the district wide Brownie weekend at Flamingo Land	A	£1,000
IW1416	Winter Warmer Packs	Armley Helping Hands & Bramley Elderly Action	Purchase packs to give out to vulnerable older people to help keep them warm during the winter.	A	£3,800
IW1417	Help for Eastern European Communities	POMOC / Healthy Living Network	Organise ESOL classes for hard to reach communities, e.g. Roma. This project was match funded by Public Health to deliver advocacy services and set up a Women's group.	A	£700 + £10,800 Public Health
IW1418	Active after work	The Conservation Volunteers	Provide drop in sessions for retired people to learn new skills and reduce social isolation.	A, B&S, K	£3,840
IW1419	Bramley Community Shop	UpBEAT	Open a charity shop with space for advice services.	B&S	£12,500
IW1420	Armley Food Parcel Service	St Georges Crypt	Give a donation to enable the service to purchase additional food and treats for Christmas	A	£2,000

IW1421	Money Buddies	Ebor Gardens Advice Centre	Training volunteers to provide advice to people in debt.	A, B&S	£2,130 + £2,380 Public Health
IW1422	Broadleas CCTV	Leedswatch	Running costs for the CCTV camera on the roundabout by Broadlea Hill	B&S	£1,784
IW1423	Bramley grit bin refills	LCC Highways	Refill seven grit bins that were funded by Ward Members.	B&S	£529
IW1424	Bramley site based gardener	LCC Parks & Countryside	Employ a dedicated member of staff for three parks in Bramley & Stanningley ward	B&S	£9,602
IW1425	Priority Neighbourhood Pot	Area Support Team	Providing a budget to support the work of the neighbourhood partnerships	A, B&S	£5,197
IW1426	#Breeze games at Ley Lane	LCC Out of School team	Running outdoor play sessions on Ley Lane for local young people.	A	£1,960
IW1427	'Aim for It' Revizit programme	LCC Youth Service	To provide a programme of activities for targeted young people who are vulnerable or at risk of offending.	A, B&S	£1,800
IW1428	Burglary 'other' reduction project	West Yorkshire Police	Purchase security packs to deter thefts from vehicles and sheds.	A, B&S, K	£3,500
IW1430	Ley Lane greenspace improvement project	Area Support Team / Parks	To support improvements to the Ley Lane greenspace in Armley.	A	£3,000
IW1431	Gotts Park Jump Start	Gotts Park Golf Club	Hire or purchase of equipment to support the new community transfer	A	£5,000
IW1432	Citizenship Project	AIM Education	Programme for young people to engage in sport and active citizenship	B&S	£4,310

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Full list of 2015/16 Wellbeing Applications Received

Project Name	Delivery Organisation	Value of Revenue Request
Small grants & skips	AST	£ 12,000.00
Festive Lights	Leeds Lights	£ 7,300.00
Tasking Budget	West Yorkshire Police	£ 7,200.00
Money Buddies	Ebor Gardens Advice Centre	£ 3,195.00
Community Committee meeting & publicity budget	WNW Area Support Team	£ 1,500.00
Winter warmer packs	AST	£ 9,000.00
Gardening for Wellbeing	The Conservation Volunteers – Hollybush Conservation Centre	£ 5,943.00
“Football and Your Future.”	Street League	£ 3,120.00
Holiday Hockey and Sports Day Camps	Leeds Hockey Club	£ -
Site-based Gardener for the Inner West Area 2015	Parks & Countryside - Leeds City Council	£ 19,397.66
Aim For It - Revizit	Leeds City Council - Youth Service	£ 1,800.00
Holiday Sports Camps	Sport & Active Lifestyles	£ 4,600.00
Community Angels	Angel of Youths	£ 7,310.00
NW Community Centre	New Wortley Community Association	£ 10,000.00
St George's Crypt Food Parcel Service	St George's Crypt	£ 5,000.00
Hanging baskets	Armley Common Right Trust	£ 1,950.00
Armley Festive Light Switch On	AST	£ 4,500.00
Breeze Saturday Night Project (BSNP) at Armley Leisure Centre	LCC's Breeze Team	£ 12,444.00
Community Connections Project	Armley Helping Hands	£ 3,201.00
Castleton Urban Rangers	Groundwork	£ 2,500.00
Cook, Eat and Move	BHI - Black Health Initiatives	£ 11,852.95
New Wortley Family Walks	Groundwork	£ 3,420.00
Broadlea Grove CCTV	Leeds Housing	£ 6,600.00
Security Radios	Bramley shopping centre	£ 2,033.00
Atlanta St CCTV	Housing Leeds	£ 5,000.00
Park Run	Park Run	£ 3,000.00
Bramley Christmas light switch on	Bramley lights committee	£ 2,947.00

Fairfield Community Centre core costs	Fairfield Community Centre	£ 23,400.00
Bramley Commuunity Shop	UP Beat - Bramley Elderly Action	£ 12,500.00
Mummy project	Manor Park Surgery	£ 3,500.00
Bramley Grit bin refils	Highways	£ 604.32
Broadlea Hill CCTV Monitoring costs	Leedswatch	£ 1,784.00
Community Participation & Learning Programme	Leeds Irish Arts Foundation	£ 600.00
Kirkstall Festival	Kirkstall Festival Committee	£ 6,000.00
Security Boundary Fencing	Burley RUFC	£ 2,497.00
Flood - desktop study	Kirkstall Valley Park	£ 10,000.00
If I had a Hammer	Hawksworth older People Support Services HOPS Ltd	£ 7,000.00
Voice for All	Leeds Involving People	£ 18,832.00
Children's Champion: Hawksworth Wood	St Mary's Church, Hawksworth Wood.	£ 6,800.00
Kirkstall ward youth provision	TBC	
Community Planner	LCC Planning Service	£ 10,000.00
Additional patrols during changeover	LCC WNW Locality Team	£ 786.00
Leave LeedsTidy	Leeds University Union	£ 1,242.00



Report of: The West North West Area Leader (Citizens and Communities)

Report to: to Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Sarah Geary (3367872)

Date: 11th March 2015

To endorse

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment.
2. This report updates the Committee on pieces of work and partnership working that has taken place in the area since the last meeting.

Main issues

3. General Purpose Sub Group

The Inner West General Purposes Sub Group was held on 9th February. Key issues that were discussed are:

Employment Skills and Welfare Update

Cllr McKenna and Jane Hopkins presented data and updates for Inner West:

- Although there have only been two meetings of the Board there has been considerable progress in formulating effective connections between partners and stakeholders.
- There has been a decrease in JSA claimants across the 3 wards.

- There has been an increase in Incapacity Benefit and Employment Support Allowance across the wards.
- Leeds City College have commenced delivery of the 50+ programme, the profile of customers for this scheme is generally male, socially isolated and frequent experience of low mood.
- Credit Union membership has grown from 6250 in early 2013 to 6800 by the end of 2014.

Armley Mills Industrial Museum

Mark Mills, Executive Manager in Regeneration, presented the meeting with an overview of the Museum and some of the draft proposals on how the site might be better utilised to increase footfall and visitor numbers. Possibilities include creating better access to the site on foot from the canal and Kirkstall, reviewing the current layout of the museum to create a new visitor entrance, and improving the café facilities. There are a number of short term changes alongside a long term vision to create a much improved visitor offer.

The discussion following the presentation was broadly supportive, but Members emphasised that local people must be consulted and engaged in the process and that there should be more done to promote and celebrate the work that is already taking place on site. Also, that whilst the buildings are of interest, there is a human story to be told about the Mill.

Joined Up Leeds

Fiona Fylan explained to the meeting what Joined Up Leeds was about - the sharing of data between Leeds City Council and the NHS. The consultation period is very short but events are taking place around the City and if people want to find out more details are on www.facebook.com/joinedupleeds.

Ahead Partnership – Business Project

Amrit Choda from the Ahead Partnership detailed some of the elements of the Business Brokerage project that has been funded through the Outer West Committee this year. This included working with a diverse range of businesses, establishing monthly 'Boardroom local' events, educational workshops – based on what businesses had asked for and communicating with businesses through a regular newsletter. Discussion was held as to whether some or all elements of this project could be delivered in Inner West.

Environmental Services

Chris Chamberlain is the new Team Leader for the Inner West Environment Team. He is looking to do much more pro active work across the area including being involved in some of the existing work such as Student Changeover. Chris can be contacted on Christopher.chamberlain@leeds.gov.uk.

4. Children & Young People Sub Group

The Children and Young People Sub Group met on 23rd February. Youth Service providers updated the group on current provision and highlighted challenges they will face in maintaining delivery with an expected budget reduction next year.

The group approved an engagement strategy for the Inner West which will consult with young people in school and youth work settings, as well as forming ward based engagement groups that will develop young people to mystery shop activities and join the new Children and Young People's Board. A copy of the strategy is appended to this report.

Officers provided an update on the Youth Activities Fund and presented a number of applications for Easter holiday provision. These are listed in the Wellbeing fund report.

5. Environment Sub Group

The Inner West Environment Sub Group met on the 29th January and discussed the following:

Leeds Empties

Gill Coupland, Co- Director talked through what Leeds Empties do as a service and the challenges they face. A discussion took place to explore new ways of linking in with partners and to engage with residents to make referrals.

Locality Team Update

A report was presented which highlighted the number of service requests, fixed penalty notices and legal notices served. There were high numbers of bins not returned in Armley, fly tipping across the three wards and domestic waste issues reported.

The second part of the restructure which is related to the appointment of Charge Hands is currently on hold as staff rejected the Authority's proposal for a new structure in a recent ballot.

Leeds Housing Update

The sub group were asked to identify three priority areas for Housing to carry out more targeted work. The sub group put forward: the Fairfields, Wythers, Ganners, Summerfields, Clydes Estate and Ley Lane.

Parks and Countryside Delegation

Mike Kinnaird presented the delegation. The main points of the report were:

- The Community Committee will be responsible for determining resource priorities

- The number of sites have been extended to include horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green spaces
- The nursery, allotments, bereavement services, forestry, transport, engineering technical and administrative functions are not included in the delegation
- After 2015 it will not be possible to secure S106 developer contributions for green space improvements. This will be replaced by the Community Infrastructure Levy (CIL)
- Staff now work seasonal work patterns
- There is no additional budget with the delegation

The delegation was approved.

6. Armley Forum – 17th February 2015

The forum received an update from the Neighbourhood Policing Team, who reported on a series of successful arrests and prosecutions in the area recently. They also reported on ongoing work to tackle street drinking problems on Armley Town Street.

An officer from the Environment team attended the meeting and updated the forum on their work in the area. The owners of a couple of nuisance sites in the area have been contacted and asked to clear up their land. This news was welcomed by local residents.

A member of staff from the Housing team also attended the meeting and informed residents of their relocation to the Armley Hub, which would allow members of the public easier access to staff to discuss their housing needs.

7. Bramley & Stanningley Forum – 29th January 2015

The forum received an update from the Neighbourhood Policing Team, who reported on an increase in burglary. Half of the properties targeted were through insecure doors or windows, and crime prevention advice was provided by the officers.

The Senior Planning Officer for the area attended to update the forum on a range of ongoing and proposed developments. Residents were pleased that a number of derelict sites were now about to be developed for much needed housing.

A representative from the new Bramley Lawn centre provided information on the new facility and the wide range of activities that were planned; including a pop up restaurant, exercise classes for older people and a monthly cinema night.

8. Kirkstall Forum – 22nd January

The focus for this forum was on Clayton Court and Clayton Grange. The meeting was well attended and there was heated discussion about the condition and maintenance of the two blocks including concern about damp in the flats, maintenance of communal areas and the mobile phone masts on the roof. There were also concerns raised about anti-social behaviour in the area including noise nuisance and drug dealing. One

resident proposed a new tenants group for the blocks and was keen to work together to make improvements.

Jenna Riley, the Community Planner provided planning updates including a discussion about the Tesco site at Kirkstall and the revised proposals for Woodside Quarry, which although just outside Kirkstall Ward would impact upon residents in the area. An environmental update was provided by Paul Mathews explaining the process by which residents can report graffiti, fly tipping and waste issues.

9. **Ley Lane**

Following a consultation with Holy Family Primary School and local residents, it was agreed to fund the following projects from the Wellbeing Ley Lane Improvement Project:

- Install football posts and mark out the pitch
- Breeze to attend Saturday mornings for 2 hours from Feb half term to the end of March to do various games with local young people both indoors and outdoors
- Install fitness equipment

The football pitch has been marked out and the Breeze sessions have started.

The Armley Members have identified an underspend from the 2014/15 Wellbeing budget which they would like to use for Ley Lane. Officers are currently drawing up a list of possible projects based on feedback from the local community.

10. **Neighbourhood Improvement Board**

It was agreed at the November 2014 West Neighbourhood Improvement Board that a plan on a page be developed for each of the priority neighbourhoods. Each plan will reflect the key priorities relevant to that neighbourhood. Since the November 2014 meeting, data on each area has been collated and reviewed and consultation with key partners, including Public Health, Employment and Skills, Community Safety, Housing Leeds and Children's Services has been undertaken. Draft plans on a page for seven priority neighbourhoods have been developed and were presented at the February 2015 meeting for consideration and discussion. Discussions have also been held with the Ward Members in Farnley and Wortley and the Inner West Members regarding Chair nominations for the new Neighbourhood Improvement Partnerships in the Heights and Bawns, Wythers and Hawksworth Wood.

A paper was also produced to enable a focused look at New Wortley, and Bill Graham attended the meeting to talk about the 'Our Place' partnership work that is underway in New Wortley.

Next steps will be to finalise the neighbourhood improvement plans through the local neighbourhood improvement partnerships and develop a set of targets against actions, along with progressing programmes of work across all priority neighbourhoods.

11. Community Committees

May sees the end of the first year of Community Committees. The format of the meetings has significantly different to the former Area Committees and with fewer reports and a more interactive approach, discussing topics of local relevance.

Please see below a summary of the topics that have been discussed to date. A more detailed review will follow:

District Centres, July 2014

The first Community Committee meeting was well attended by a range of partners including economic development, regeneration and town centre management as well as representatives from the commercial sector.

The Armley discussion prioritised improving the environment on Town Street and creating a safe and accessible district centre. The Bramley and Stanningley group focused on Bramley shopping centre, in particular working with the centre owners to support small businesses and develop community led projects. For Kirkstall, the discussion looked at the connectivity of the new development on the former BHS site to the existing retail offer on Kirkstall Road, ideally through the establishment of a local 'Town Team'.

Actions progressed to date:

- A multi-agency group has been meeting to focus on safety on Town Street, and funding was secured from the Police and Crime Commissioner and Community Committee for alcohol outreach work.
- The new zonal street cleansing teams are in place and focusing on improving the cleanliness of district centres.
- Funding has been approved for parking signs on Town Street to improve access to parking spaces.
- Bramley and Stanningley Members have met with the owners of Bramley Shopping Centre. Plans are underway to improve the car park and extend the retail offer. A commitment has been made to not let space to any more high cost lenders.
- Bramley Community Shop opened offering a base for the Credit Union and a range of advice services.
- Phase one of the Kirkstall Town and District Centre scheme is underway. A local artist is being commissioned to design lamppost banners with local school children.

Engaging & Increasing the Influence of Children & Young People – October 2014

Members of the Community Committee were joined by young people from across the three wards who gave interesting presentations before contributing to the round table discussions. A number of key themes emerged including engaging with young people in a setting they're comfortable with, using social media to publicise activities, and providing a mechanism for young people to put forward ideas and represent their community.

Two main areas to progress were agreed through the Children and Young People's Sub Group:

- To develop and implement a consultation strategy with various levels of engagement through informal consultation through to the establishment of a Children and Young People's Board.
- To develop and implement a marketing strategy to promote engagement opportunities and out of school activities.

Actions progressed to date:

- The consultation strategy has been approved.
- A rolling programme of consultation activities is being arranged, and ward based engagement groups are up and running in Armley and Bramley with a Kirkstall group in development. The engagement groups will nominate members to sit on the Children and Young People's Board which will meet for the first time at a residential in May.

Parks and Greenspace – December 2015

There were four discussion groups at this meeting covering parks, play, volunteering and developing the Kirkstall Valley Park.

Parks:

Feedback from the discussion groups recommended focusing on the basics to create safe and clean recreation spaces for people to enjoy, such as the provision of bins, upgrading paths and improving signage and interpretation.

Play:

The discussion groups asked services to explore imaginative play rather than the traditional fixed equipment, and develop play opportunities within local communities.

Volunteering:

The groups wanted to better understand the barriers to volunteering, and how to promote the benefits around mental health and employment.

Actions progressed to date:

- Site based gardeners to be funded in community parks in Bramley and Kirkstall
- A working group has been established to invest Community Committee and Ward Based Initiative funding at Ley Lane greenspace. New goalposts and markings have already been installed.
- Regular meetings are held to develop the Kirkstall Valley Park scheme, and a boundary has been agreed. Funding has been earmarked from the Community Committee to pay for the planning application and a flood survey to kick start the project.

Childhood Obesity – January 2015

A wide range of partners attended the meeting including representatives from GP practices, an academic from Leeds Beckett University, and officers from Healthy Schools and Public Health. Ward based discussions followed a presentation from the 'Food Dudes' on their new school offer and a Q&A session with a panel of experts.

The priority themes that emerged from the meeting included identifying and overcoming barriers, improving access to healthy food, and increasing physical activity.

As this topic is cross cutting, the General Purposes Sub Group will be asked to agree a set of actions around these priority themes to take forward with the relevant agencies.

Corporate

- a. **Consultation and engagement** - Local priorities were set through the Area Business Plan process.
- b. **Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.
- c. **Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

12. The work of the sub groups will be essential in the delivery of the Community Committee priorities. The Area Support Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Business Plan.

Recommendations

13. To note the report including the key outcomes from the sub groups.

Background information

- None

Inner West Children and Young People Sub Group

Children & Young People Engagement Strategy

AIM: To establish a framework for the Inner West Community Committee and its partners to effectively engage with children and young people to enable them to influence the delivery of services including projects funded through the Youth Activities Fund.

There will be four levels of engagement overseen by the Inner West Children and Young People Sub Group:

1) Consultation with groups of young people in community or school settings.

The sub group will deliver a rolling programme of engagement with children and young people in community settings which include events, youth groups, and schools. As part of the conversation with the young people, a standard set of questions will be asked to establish a broad picture of their views.

2) Ward Based engagement groups

Partners from both Leeds City Council and other youth service providers will establish ward based engagement groups that meet at least once a quarter to for young people to discuss issues in more depth and review applications for the Youth Activities Fund. They will also be offered the opportunity to 'mystery shop' local provision.

3) Inner West Children and Young People's Board

Each engagement group will nominate up to five young people to join the Inner West Children and Young People's Board. This will meet at least twice a year and will look in depth at the priorities and feedback from the wider consultation and engagement groups. The Board will meet directly with members of the Community Committee and service providers where appropriate. The Board will also review the monitoring from the activities commissioned by the Youth Activities Fund.

4) Marketing

The Children and Young People Sub Group will oversee marketing and publicity for activities and engagement opportunities across the area. Marketing strategies will be based on feedback from children and young people and delivery will be monitored for impact and awareness.

Stakeholders:

Name	Role
Inner West Community Committee	Oversee strategy, participate in consultation, meet with the CYP Board, commission YAF based on feedback from children and young people.
West North West Area Support Team	Monitor delivery of engagement strategy, undertake consultation, run the YAF commissioning process.
Youth Offer Team	Support the delivery of ward based engagement groups, manage the CYP Board
Geographically Targeted Youth Service Providers: LCC Youth Service, Barca Leeds, YMCA	Manage the three ward based engagement groups, undertake consultation, recruit to the CYP Board
Other youth service providers & Schools	Promote engagement opportunities, undertake consultation
Breeze Out of School Team	Undertake consultation at Breeze events, promote the Breeze website
Clusters	Promote engagement opportunities, undertake consultation



Report of the City Solicitor

Report to: Inner West Community Committee (Armley, Bramley & Stanningley, and Kirkstall)

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 11th March 2015

For decision

Dates, Times and Venues of Community Committee Meetings 2015/2016

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2015/2016 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2014/15, this Committee held five business meetings.
3. To be consistent with other Community Committees, this report seeks to schedule four Community Committee business meetings as a minimum for 2015/16. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been compiled

with a view to ensuring a more even spread of Committee meetings throughout the forthcoming municipal year.

4. Meetings in May 2015 and May 2016 specifically to elect Chairs for the respective municipal years are also proposed to be scheduled with Members' approval, once Group nomination arrangements have been confirmed.
5. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2014/15, where such workshops were held, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2015/16, as this could impact upon final meeting times and venues.
6. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2015/2016 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
7. The proposed meeting schedule for 2015/16 is as follows:
 - **24 June 2015 at 6pm**
 - **9 September 2015 at 6pm**
 - **9 December 2015 at 6pm**
 - **9 March 2016 at 6pm**

Meeting Days, Times and Venues

8. Currently, the Committee meets on a Wednesday at either 5:00pm or 7:00pm – it is proposed that all meetings will start at 6:00pm.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

11a. Consultation and engagement

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

11b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

11c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

12. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2015/16, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2015/16 municipal year (as detailed at paragraph 7), in order that they may be included within the Council diary for the same period.

14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

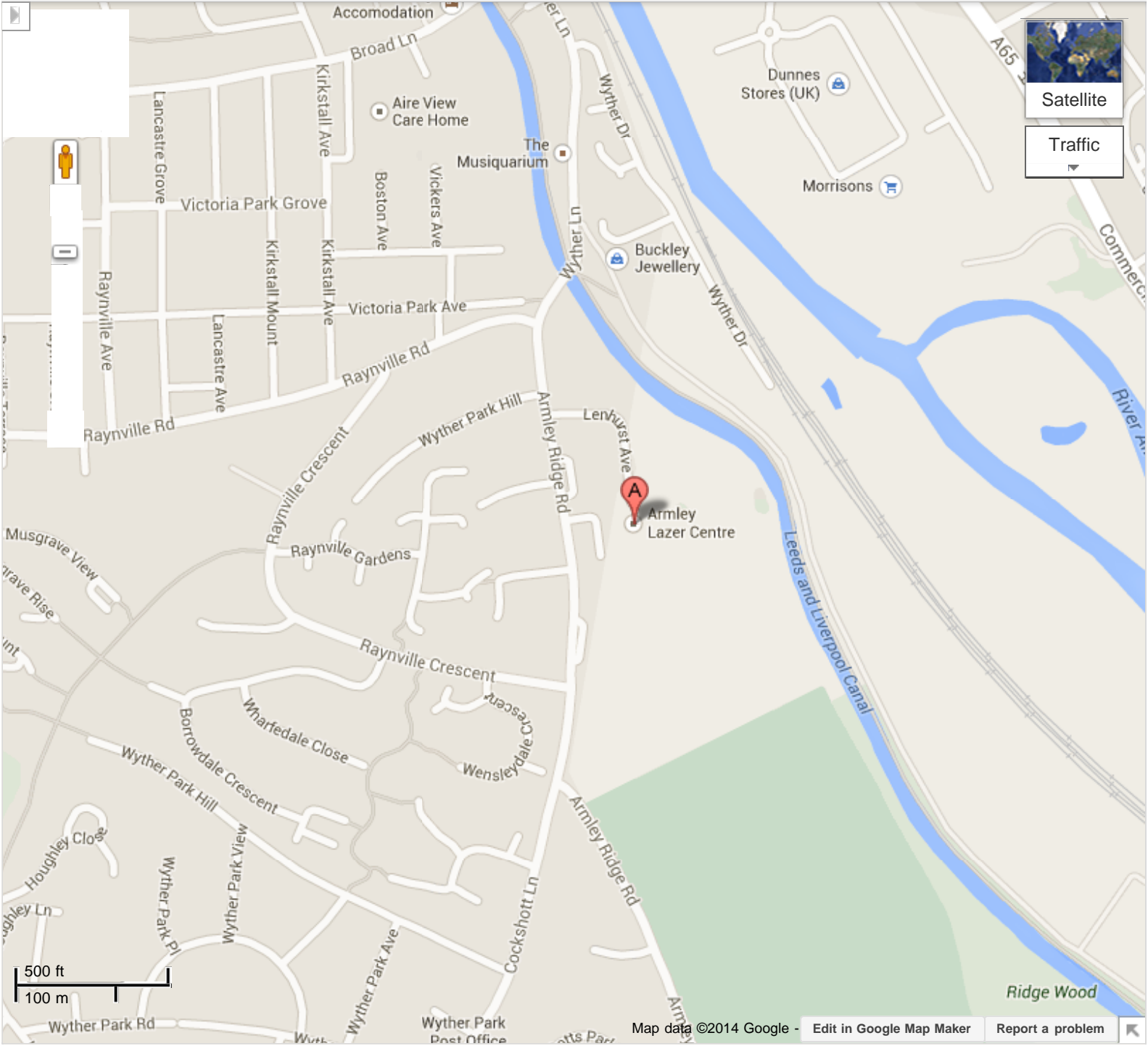
Background information

- Not applicable

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